

Harford County Farm Fair
Monday-Thursday – 3:00-10:00 PM
Friday-Saturday – 10:00 AM-10:00 PM

VENDOR APPLICATION

Commercial Point of Sale Community (Non-Profit)
 Government/Political Other

This application is not for use by Food stand, Food Truck, Artisan's Village or Buy Local Showcase vendors.

Company/Organization: _____

Address: _____

Contact Person: _____

Phone: _____ E-Mail: _____

Description of Exhibit (BE SPECIFIC)

The Farm Fair must approve all Vendor Applications and approve of all products to be displayed/sold.

Inside Space (inside shared tent)

10x10 ft

Cost: **\$500**

Electrical service for each inside/outside space:

One 110/120 volt outlet (max 500 watts)

All extension cords must be OSHA compliant.

Outside Space (roadside)

\$60 per linear ft road frontage (minimum 10 ft)

Indicate number of feet requested - _____ ft at \$60 = Cost: \$ _____

Requests for larger spaces and additional electrical service will be considered on a case-by-case basis.

Each vendor will receive a limited number of vehicle hang tags for specific parking areas, twelve (12) admission tickets, and two (2) Farm Fair commemorative pins. Additional single day admission tickets may be purchased through the registration process or at the fair. Please submit payment via check made payable to the Harford County Farm Fair, Inc. A copy of your Certificate of Insurance must be submitted with your application.

Fairgrounds Location:

Harford County Equestrian Center
608 N. Tollgate Road
Bel Air, MD 21014

Mailing Address:

Harford County Farm Fair, Inc.
P.O. Box 22
Bel Air, MD 21014

Farm Fair Phone: 410-838-8663

Website: www.farmfair.org

E-Mail Address: info@farmfair.org

Farm Fair Vendor Rules and Regulations

1. The Vendor agrees to abide by all Rules and Regulations of the Harford County Farm Fair, Inc.
2. **Hours of operation are 3:00 PM to 10:00 PM Monday through Thursday, and 10:00 AM to 10:00 PM on Friday and Saturday.** The Farm Fair will be held rain or shine; there are no rain dates. The Vendor is responsible for protecting its equipment and/or merchandise from inclement weather. In the event of severe weather, Farm Fair personnel and on-site security and safety personnel will advise vendors, participants, and attendees of appropriate action.
3. Space is limited and is awarded at the discretion of the Fair Board.
4. Final confirmation of vendor participation in the fair will be made upon receipt of full payment for the vendor space. Vendor agrees to submit full payment at least seven (7) days prior to the start of the fair.
5. For vendors starting on Monday of the fair – set up may be done on Sunday or Monday morning. Vendors starting on Tuesday through Saturday – set up must be completed by 2:00 pm Tuesday through Thursday or 9:00 am Friday and Saturday.
6. Vehicles must be removed from the fair grounds to the appropriate parking lot 60 minutes prior to the opening on the fair each day. Set up must be completed 60 minutes prior to the opening of the fair each day. Failure to be on-site and set-up prior to the opening of the fair on any day and/or failure to stay open during all fair hours can result in your booth being closed with no refund.
7. Vendors are required to staff their booths during fair hours.
8. Temporary buildings, tents, and other enclosures must have approval of the Farm Fair. These enclosures must fit within the confines of the assigned space. If additional footage is required, contact the Farm Fair Board for availability.
9. All vendors, participants, and attendees must be off the fairgrounds within 1 hour after closing each day.
10. Vendors must stay within the assigned exhibit area. No solicitation of any kind is allowed outside of the assigned area.
11. The use of microphones and the playing of music within the vendor space is limited and must have the approval of the Farm Fair Board. There shall be no recording devices of any kind, including video, audio or a combination of video and audio, installed or otherwise affixed anywhere on the grounds of the Harford County Equestrian Center, including but not limited to any barn, building or other structure, whether temporary or permanent, during the period of the Harford Farm Fair without the express, written authorization of the Harford County Farm Fair Board of Directors.
12. Vendors will receive a limited number of vehicle hang tags for specific parking areas. There is no reserved parking behind your assigned space. Trailers will need permission to come onto the fairgrounds and park.
13. Vendors are responsible for clean-up of their assigned area on their last day at the fair. **NO VEHICLES WILL BE PERMITTED TO ENTER THE FAIRGROUNDS, AND NO VEHICULAR MOVEMENT IS PERMITTED ON THE FAIRGROUNDS WITHOUT PERMISSION OF THE FAIR BOARD.** All Vendor exhibits must be removed from the fairgrounds by 4:00 PM on the Monday following the conclusion of the fair. Your area must be cleaned of all debris and trash is to be disposed of in the designated area.
14. Your application must include descriptions of all items you plan to exhibit, sell, or promote. If you have any items not listed, of a controversial nature, or not within the family-oriented theme of the Farm Fair, the Farm Fair Board reserves the right to have you remove those items or leave the fairgrounds, with no refund. Except as otherwise permitted in item 15 below, vendors cannot display, promote, or advertise any of the following:
 - Beer, wine, or other alcoholic beverages
 - Tobacco smoking devices, papers, cigarettes or cigars
 - Political candidate banners, signs, or other promotional display, except as provided in the Central Committee areas or your assigned space
 - Balloons on strings
 - String in a can, poppers, and candy cigarettes
 - Any toy or item that makes a loud noise or foul smell

15. NO ALCOHOL shall be sold, consumed, or carried onto the fairgrounds EXCEPT WITH THE PERMISSION OF THE FARM FAIR BOARD, excluding: (1) Entries in Farm & Garden Products, Department VIII – Amateur Wines, and (2) Participating winery, distillery and brewery vendors in the Buy Local Showcase. Vendors must comply with the rules of the State and Harford County Liquor Boards and are required to provide copies of all necessary permits and/or licensing for participation in the fair. Anyone found under the influence of drugs or visibly intoxicated will be removed from the fairgrounds, with no refund.
16. **SMOKING IS PROHIBITED ON ALL PROPERTY OWNED, LEASED, OR OPERATED BY HARFORD COUNTY.** This consists of all buildings and grounds, including exterior open spaces, parking lots and garages, driveways, and recreational facilities. In addition, smoking is prohibited in any vehicle owned or leased by Harford County. The Harford County Equestrian Center (the fairgrounds) is a Tobacco Free Facility, and signs are posted accordingly.
17. Vendors will not engage in any illegal activity of any kind. There will be no lewd, lascivious, or vulgar actions or verbalizations. There will be no arguing or fighting with other vendors, participants, or attendees.
18. Spaces are not transferrable and cannot be resold. You cannot sublet your space or any portion of your space.
19. The Harford County Farm Fair, the Board of Directors, Committee Members, and anyone working or volunteering for the Farm Fair shall not be liable for any damages to or destruction of an exhibit due to any cause whatsoever, or for the theft or disappearance from any exhibit of any property contained in or about the exhibit area or for any other loss sustained by the vendor. All vendors and their personnel are required to take appropriate measures to prevent damage to the grounds, tents, or neighboring exhibits.
20. The Vendor and any and all who work with or assist said vendors in any way are independent contractors and are not employees of the Harford County Farm Fair, the Board of Directors, Committee Members, and anyone working or volunteering for the Farm Fair. Within the Rules and Regulations governing the Farm Fair, the Vendor shall have the right to control the manner and detail in which their personnel perform their service.
21. Insurance, including but not limited to liability insurance and workers compensation insurance, shall be the responsibility of the Vendor and shall be obtained at their own expense and initiation.
22. The Harford County Farm Fair, the Board of Directors, Committee Members, and Volunteers assume no responsibility for any type of insurance on behalf of the Vendor. Pertinent taxes (such as the collection of Maryland state sales tax), fees, and permits are the responsibility of the Vendor.
23. The Harford County Farm Fair, the Board of Directors, Committee Members, and Volunteers assume no risk or liability, and the Vendor, by signature on this Application and Contract, expressly agrees to indemnify said Farm Fair, Board of Directors, Committee Members, and Volunteers and to hold harmless these aforementioned persons from all claims and damages, costs, loss of services, expenses, or compensation on account of, or in any way arising out of participation in or presence at the Harford County Farm Fair, including but not limited to any incidents occurring during the set-up or removal of the Vendors property from the fair grounds.
24. The Vendor knowingly and voluntarily waives, releases and discharges any and all claims for damages for loss of property and/or personal injury, including death, which the Vendor may have, or which may hereafter accrue as a result of the Vendor's participation or presence in the Harford County Farm Fair. This is intended to discharge in advance the Harford County Farm Fair, Inc., its officers, Board of Directors, employees, volunteers, staff, agents, and any other representatives of the same from any and all claims, including but not limited to claims for negligence, either active or passive, and for damages, costs and expenses, including attorneys' fees and costs of litigation.
25. The Vendor agreed to indemnify and hold harmless the Harford Farm Fair, Inc., its officers, Board of Directors, employees, volunteers, staff, agents, and any other representatives of the same, from any and all liability and claims, including attorneys' fees and costs of litigation, connected with or resulting from the Vendor's participation in or presence at the Harford County Farm Fair.
26. All disputes relating to the performance of this contract or the rights or obligations of the parties thereto shall be resolved under the laws of the State of Maryland with venue and jurisdiction in the courts of Harford County, Maryland. In the event of litigation concerning this contract and/or the Vendor's

participation in the Harford Farm Fair, the prevailing party shall be entitled to payment of its attorneys' fees and Court costs.

- 27. The parties to this contract agree that the provisions herein shall not be construed against the drafter in the event of any perceived ambiguity.
- 28. The interpretation of all Rules and Regulations is the sole responsibility of the Harford County Farm Fair, the Board of Directors, and Committee Members; their decision shall be FINAL AND ENFORCEABLE.
- 29. Violation of any rule or regulation will result in the closure of the Vendor exhibit and rejection of all applications for subsequent years. By signing this, you expressly agree to waive any right to recourse or to demand any refund or to claim damage on such grounds.

ACCEPTANCE OF TERMS: I, a duly authorized representative of the above company/organization, on behalf of said company/organization, subscribe and agree to all terms, conditions, and authorizations contained in this Vendor Application and agree to comply with all the Rules and Regulations contained herein.

Date

Signature

Print Name

Title

Date

Signature- Harford County Farm Fair

Print Name